

Using the PE and sport premium spending tracker

This resource is designed to help you track your PE and Sport Premium spending across the academic year, making the end-of-year reporting process simpler and more efficient.

The second tab contains example figures to help make the most effective use of this tracker; the third tab contains a blank tracker for your information and use.

Please don't overcomplicate it;

The figures must be accurate, but don't overthink it - just choose the most appropriate category and specific area for each spend.

As long as funding is thoughtfully and confidently allocated to the best of your ability, you'll be well prepared for the reporting process.

Start by inputting the amount of funding received. As funding is provided for all pupils in years 1 to 6, it should not be allocated to only benefit a certain year group.

Schools must fully allocate and spend PE and sport premium funding within the 2025/26 academic year.

Schools, local authorities and academy proprietors must follow the terms set out in the Conditions of Grant document. If a school, local authority or academy proprietor fails to comply with these terms, the Secretary of State may require the school to repay all or any part of the PE and sport premium funding paid.

Please note:

While this tracker is designed to help calculate your termly and total spend, it is your responsibility to ensure all figures are accurate and correctly allocated.

We recommend double-checking that all totals match your actual expenditure. YST and afPE cannot accept responsibility for any inaccuracies in the data submitted.

If you have any questions, please don't hesitate to contact afPE, YST, or the DfE — we're here to support you through this process.

The Department for Education will provide additional guidance to support schools with the completion of this digital return prior to the 2025 /26 reporting window.

The digital expenditure reporting return will become accessible to schools in June 2026 and must be completed by 17:00 hrs on the 31 July 2026.

Useful links

PE and sport premium guidance

PE and sport premium conditions of grant

PE and sport premium digital expenditure reporting return

Association for Physical Education

Youth Sport Trust

[PE and sport premium for primary schools - GOV.UK](https://www.gov.uk/government/publications/pe-and-sport-premium-conditions-of-grant-2025-to-2026)

<https://www.gov.uk/government/publications/pe-and-sport-premium-conditions-of-grant-2025-to-2026>

[Complete the PE and sport premium expenditure reporting return - GOV.UK](https://www.gov.uk/government/publications/pe-and-sport-premium-digital-expenditure-reporting-return)

https://www.afpe.org.uk/page/WebsiteReporting_Template

<https://www.youthsporttrust.org/school-support/primary-pe-sport-premium>