

Acceptable User Agreement for ICT Equipment

I will only use ICT systems in school, including the internet, email, digital video and other mobile ICT devices for school purposes.

I will neither download nor install software on school ICT devices.

I will only log on to the school network using my own user name and password.

I will follow the school's ICT security system and not reveal my password to others.

I will make sure that all my ICT communication is responsible and sensible.

I am responsible for my behaviour when using the internet/intranet. This includes the resources I use and the language I use.

I will not browse for, download, upload or forward any material that may be offensive or illegal. I will report any such material to my teacher immediately.

I will not give out any personal information such as my name, phone number, address or photograph. Neither will I give out any personal information about others.

Images of pupils/staff will only be taken (when prior consent has been given) by the school, stored and used for school purposes in line with school policy. They will not be distributed outside the school network.

I promise that my on-line activity, both within school and elsewhere, will not cause distress to anyone or bring my school into disrepute.

I will respect the privacy and ownership of others' work on-line at all times.

I will not copy material from the internet and present it as my own.

I will not attempt to bypass the internet filtering system.

I understand that all my use of the internet and other related ICT devices, including social media sites, can be monitored, logged and made available to the school.

I understand that this code is to keep me safe and to highlight the responsibility I have towards others. If I choose to break this code the school will apply sanctions and will contact my parents/carers.

Student Name: _____

Signed: _____ (Parent)

Signed: _____ (Student)

Date: _____